

Broadcasting Manager

ApexxRadio.com is an online streaming service that provides 24/7 access to music and podcasts in addition to services like event DJ's, event emcees, merchandise and much more. Our main goal is to expand the opportunities for local Canadian hip-hop artists and to further expand the reach of hip-hop music and music made by minorities first in Canada and then beyond our great country's borders. We aim to put a spotlight on the amazing diversity in the music industry which is often neglected by the mainstream media and to give equal opportunity to all musicians and entertainers regardless of their background or affiliations.

We are currently seeking an enthusiastic and dedicated individual to fill our Broadcast Manager position.

Responsibilities:

- Responsible for managing the day-to-day operations.
- Must work behind the scenes to ensure that the station's broadcasts run smoothly.
- Ensure administrative tasks are completed properly.
- Oversee specific functions of the station.
- Ensure technical aspects are functioning properly.

Requirements:

- Highschool diploma
- Team Player
- Excellent communication
- Must have excellent technical skills
- Adaptability
- Strong attention to detail
- Good organization and planning skills
- Creative
- Commercial awareness

Assets:

- Proven experience in a similar position
- Degree in broadcasting or related field
- Excellent computer skills including Microsoft applications